

The average number of employees by professional category, at service in the Bank, is analysed as follows by category:

	2019	2018
Top Management	970	968
Intermediary Management	1,609	1,620
Specific/Technical functions	2,918	2,859
Other functions	1,552	1,525
	7,049	6,972

8. Other administrative costs

The amount of this account is comprised of:

	2019	2018
Outsourcing and independent labour	75,318	91,186
Rents and leases	6,134	27,717
Other specialised services	19,290	20,397
Communications	10,202	11,307
Information technology services	15,776	14,650
Maintenance and related services	8,225	7,528
Water, electricity and fuel	8,799	9,178
Advertising	7,887	9,487
Advisory services	15,170	6,775
Transportation	6,863	7,175
Legal expenses	4,215	5,326
Travel, hotel and representation costs	4,972	4,977
Insurance	2,518	2,685
Consumables	1,905	2,076
Credit cards and mortgage	1,160	1,247
Training costs	2,099	1,915
Other supplies and services	5,993	6,261
	196,526	229,887

The balance Rents and leases includes, in 2019, the amount of Euros 541.000 related to short-term lease contracts and the amount of Euros 1.540.000 related to lease contracts of low value assets, as described in the accounting policy 1 H and note 52. In 2018, the balance Rents and lease included the amount of Euros 25,741,000 related to rents paid regarding buildings used by the Bank as lessee, as described in accounting policy 1I.

Until 31 December 2018, in accordance with accounting policy 1H), under IAS 17, the Bank had various operating leases for properties and vehicles. The payments under these leases were recognised in the profit and loss during the life of the contract. As of 31 December 2018 the minimum future payments relating to operating leases not revocable, by maturity, were as follows:

	2018		
	Properties	Vehicles	Total
Until 1 year	16,484	95	16,579
1 to 5 years	11,102	76	11,178
Over 5 years	6,129	-	6,129
	33,715	171	33,886

The item Other specialised services includes fees for services rendered by the Statutory Auditor of the Bank, currently in functions, and by companies in its network as part of its statutory audit functions, as well as other services, are as follows:

	(Thousands of euros)	
	2019	2018
Auditing services		
Legal certification	2,363	1,920
Other assurance services	1,034	1,254
Other services	122	416
	3,519	3,590

9. Amortisations and depreciations

The amount of this account is comprised of:

	(Thousands of euros)	
	2019	2018
Intangible assets amortisations (note 26):		
Software	13,565	9,274
Other tangible assets depreciations (note 25):		
Properties	9,012	9,689
Equipment		
Computers	8,966	6,960
Security equipment	872	1,106
Installations	1,525	1,353
Machinery	339	293
Furniture	1,585	1,407
Motor vehicles	2,240	2,354
Other equipment	7	5
Right-of-use		
Real estate	32,380	-
Vehicles and equipment	37	-
	56,963	23,167
	70,528	32,441